

***ALBANY MANAGEMENT***  
**RENTAL APPLICATION**

Date: \_\_\_\_\_

***PERSONAL INFORMATION***

Full Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_

Second on Lease:  
Name: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_

Names of Other Residents	Relationship	Social Security No.
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Extended Lease Offered:    Yes         No

Number and Breed of Any Pets \_\_\_\_\_

***RESIDENCE HISTORY***

Present Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
Month & Year Moved In \_\_\_\_\_ Rent Amount \_\_\_\_\_  
Present Landlord \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Previous Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_  
Month & Year Moved In \_\_\_\_\_ Rent Amount \_\_\_\_\_  
Previous Landlord \_\_\_\_\_ Phone ( ) \_\_\_\_\_

***EMPLOYMENT INFORMATION***

Employer \_\_\_\_\_ Supervisor \_\_\_\_\_  
Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_  
Work Phone ( ) \_\_\_\_\_ Position \_\_\_\_\_ Annual Income \_\_\_\_\_

If Student, List School \_\_\_\_\_ Year of Graduation \_\_\_\_\_

If there are other sources of income you would like us to consider, please list  
income and the name & number of a person we could contact for confirmation.

Amount \$ \_\_\_\_\_ Source(s) \_\_\_\_\_  
Name of Contact \_\_\_\_\_ Phone ( ) \_\_\_\_\_

***VEHICLE INFORMATION***

Make/Model _____	Year _____	Color _____	Lic. No. _____	State _____
Make/Model _____	Year _____	Color _____	Lic. No. _____	State _____

**PLEASE READ CAREFULLY BEFORE SIGNING**

In considering this application from you, Management will rely heavily on the information which you have supplied. It is important that the information be accurate and complete. By signing this application you represent and warrant the accuracy of this information and you authorize management to verify the references that you have listed. Permission is also given for Management to have a credit report run on you to verify your credit history. You agree you understand your deposit of \$100.00 is non-refundable if you choose for any reason, not to move into this apartment community. You also agree that Management has the authority to notify National Grid to put the utility meter in you name on the first day of your lease. If management rejects your application for any reason, your deposit will be refunded in full.

Signed Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signed Co-Applicant \_\_\_\_\_ Date \_\_\_\_\_

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For Office Use Only

Apartment # \_\_\_\_\_ Move-in Date \_\_\_\_\_

Rental Amount \_\_\_\_\_ Security Amount \_\_\_\_\_ Pet Fee \_\_\_\_\_

Lease Term Dates: From \_\_\_\_\_ to \_\_\_\_\_

Tenant ID # \_\_\_\_\_

Other Information \_\_\_\_\_

REFERENCE VERIFICATION	REMARKS
Present Landlord	
Employment	
Credit	
Other	

This Application is \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved By: \_\_\_\_\_